



CityConnexx Ministry Site Application

If you are interested in participating in CityConnexx as a Ministry Site, please take a moment to complete the following and return to CityConnexx so we may better serve your ministry and increase the potential of matching a Group's interests and talents with the needs of your ministry. Once received, CityConnexx staff will contact you to review the application, guidelines and program requirements. You must be a qualified YouthPartnersNET ministry partner to participate as a CityConnexx Ministry Site.

1. Ministry Information:

Ministry _____

Ministry Site Coordinator _____

Ministry Address _____

City/State/Zip _____

Ministry Phone _____ Cell Phone _____

Email _____

Your ministry must provide a Ministry Site Coordinator to do the following:

refer to Ministry Site Guidelines and Ministry Site Agreement for complete details

- assist CityConnexx Staff as they develop the custom schedule with the Group Leader
- assist CityConnexx Staff and the Group Leader as needed before their arrival so everyone is fully prepared for their CityConnexx experience
- be available full-time (or assign other ministry staff) during their mission trip to supervise the Group, provide direction and assistance as needed to ensure a successful CityConnexx experience
- provide lodging per the Ministry Site Agreement
- prepare meals per the Ministry Site Agreement (unless Registration with No Meal option selected)
- provide an urban/site orientation upon their arrival
- offer suggestions for how they may spend their free time in your area
- collect medical forms upon their arrival, maintain onsite, and return to CityConnexx
- collect evaluations on their last day and return to CityConnexx

Has your ministry participated in mission programs like CityConnexx in the past where you have groups come and serve at your ministry? yes no
Which organizations? _____

Do you recruit groups on your own? How much do you charge? _____ yes no

Has your ministry provided onsite lodging and meals for groups in the past? yes no

Are you willing to consider Micro Missions (Friday-Sunday)? yes no

Are you open to a site visit (common request by larger groups)? yes no

Does your ministry have a current General Liability insurance policy?
• This is a requirement, fax a copy of your current policy yes no



2. Facility Information:

Is your ministry facility adequate to house a group with separate rooms for males and females for the entire mission trip? yes no

What group size can your ministry facility house comfortably at its maximum? _____

Does your ministry facility have showers and restrooms onsite for males and females adequate to handle the maximum size group listed above? yes no

how many showers? _____ how many restrooms? _____

If no, are there offsite showers nearby that can be arranged and used? yes no

cost for offsite showers? _____

Does your ministry facility have air-conditioning? yes no

If no air conditioning, is your ministry able and willing to provide fans? yes no

Is your ministry facility able and willing to provide cots or air mattresses for the adults? (not required) how many? _____ yes no

Is your ministry facility secure to keep all persons safe and locked during evening hours? yes no

Does your ministry facility have secure storage for your group to keep their personal belongings? yes no

Does your ministry facility have a kitchen adequate for meal preparation? yes no

If not, does your ministry have a vendor or resource that is able to prepare their meals and bring to your ministry site for serving? yes no

If yes, is your kitchen available for the group to prepare and serve their own meals if they select the "Registration with No Meals"? yes no

Are you able to provide transportation during the week if your group does not drive and is willing to reimburse you for the expense? (not required) yes no

transport how many? _____ cost of reimbursement? _____

3. Dates:

List the week(s) during your summer program your ministry is available to host CityConnexx (groups typically arrive on Saturday and depart on the following Friday) _____



Though we anticipate most groups coming during the summer, some may request other dates. Are you willing to consider special requests? yes no

dates/seasons _____

Are you able to host multiple CityConnexx groups during the same week as long as it doesn't exceed your maximum group size? yes no

4. Work Projects/Activities:

Does your ministry site have work needs onsite for this group to provide during their mission trip? (ie painting, clean-up, VBS, sports camps) yes no

Does your ministry site have work needs offsite for this group to provide during their mission trip? (ie neighborhood outreach, neighborhood cleanup, sports camps at offsite locations) yes no

Does your ministry know of ministry opportunities in your community that you can recommend and coordinate if the group so desires? (ie visit abortion clinics, visit food banks, visit shelters) yes no

Does your ministry have programs with children and youth during their mission trip? yes no

Does your ministry have programs with age groups other than children and youth during their mission trip? yes no

Are you able to recommend activities the group may like to schedule during their free-time, which they are responsible to coordinate? (ie city tours, good restaurants, museums) yes no

Does your ministry site have enough work needs and activities onsite and offsite to keep this group busy per the recommended schedule? yes no

List any specific needs your ministry has that may assist CityConnexx in matching a group to your ministry site (include outreach events or large work projects):

List any restrictions you may have that may assist CityConnexx in matching a group to your ministry site: (time or space restrictions at your facility)



List any other offerings, special programs, calendar items or community events that you are able to provide CityConnexx groups?

CityConnexx

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